

**Freepost
IDEALING.COM LTD**

Guidance Notes - Transferring Nominee (Electronic) Holdings to your iDealing Standard Account

Eligible investments

If you have dematerialised investments already held with another Broker's nominee, these may be eligible to be transferred into your iDealing account. We are unable to accept unit trusts, or stocks & shares that are in liquidation and/or Crest ineligible.

No change in beneficial interest

You can only transfer holdings into an iDealing account where there is no change of beneficial ownership. For example, you cannot transfer holdings in a single name account into a joint iDealing account or vice versa. Similarly, holdings being transferred must be held in an account in the same name(s) as your iDealing account.

The transfer procedure

1. Check that the stock is eligible on the iDealing website.
2. Select the **Instrument Search** option from the **Markets** tab.
3. Enter the name of the stock to be transferred.
4. If the stock you hold is displayed, then it should be eligible.
5. Repeat steps 1 to 4 for each holding.
6. Sign and complete the list of your eligible holdings and iDealing account information on the **iDealing Nominee Transfer Instruction Form** on page 2. *(print off page 2 again, as a continuation sheet if required)*
7. Sign and complete the details of the transferring nominee account on the **Nominee Transfer Form** on page 3; and
8. Return all forms to the above iDealing freepost address.

What happens next

iDealing will then contact the current nominee to arrange transfer of the holdings to your iDealing Standard account as soon as possible. The holdings will be reflected on your portfolio once they have been processed. You should be aware that this process may take varying lengths of time depending on the investments involved and any outstanding transactions. Holdings should not be traded until they have been transferred.

Should you have any further questions, please email Admin@iDealing.com

Nominee Transfer Form

Client names and address registered with Transferring Nominee

Name	Title	Forename(s)	Surname
Main a/c holder			
Joint a/c holder			
Address			
Address			
Address			
Town/County			
Postcode			

Transferring Nominee Account Details

Account Name	Account No.
Nominee Company Name and Address	

Instruction to Transferor Nominee Company:

Please transfer any holdings from the above account as instructed by iDealing.com Limited. I authorise you to provide iDealing.com Limited with any information that they request about my account.

	Signature	Date
Main a/c holder		
Joint a/c holder		